

Rabun Gap- Nacoochee School Alumni Association Executive Committee Meeting Minutes

November 3, 2007

I. Call to order

George Freemon called to order the regular quarterly meeting of the **Rabun Gap-Nacoochee School Alumni Association Executive Committee** at 10:14 a.m. on **November 3, 2007** in the **Alumni Heritage Center**.

II. Roll call

Jennifer Berry Hudgins '86 conducted a roll call. The following persons were present: Acting President-George Freemon '71, Treasurer-Dale Denham Shaffield '59, Secretary-Jennifer Berry Hudgins '86, Representative to the Board of Trustees-Don Kelley '52, Alumni and Parent Relations Director- Laura Schott, School Archivist- Billy Joe Stiles '49, Alumni-Keith Arnold '86, and Beverly G. Lougher '58, and current Student Body Vice-President- Alisha Fricks '08.

III. Approval of minutes from last meeting and Treasurers report

The minutes from the July meeting were approved by the committee prior to posting them on the school's website. See attached Treasurer's report.

IV. Old Business

- a) Beverly Lougher gave update on the Legacy Walkway. The final design and proposal will be presented at the January 12, 2008 Executive Committee Meeting. The projected dedication of the Walkway is Homecoming 2008.
- b) Laura Schott has the signature cards in place with the Alumni Association checking account. Signatures from two officers are required to write checks.
- c) The proposal to establish an Alumni Cemetery was tabled indefinitely. Individuals wishing to buy plots in the cemetery adjacent to the school will be directed to the Rabun Gap Presbyterian Church and the Dillard United Methodist Church who currently own and maintain the cemetery.

V. New business

- a) Laura Schott gave an update on what will be included in the pages of the fall Pillars magazine.
- b) The Alumni Association logo was presented. The Alumni voted on their favorite design during June's Annual meeting.
- c) Laura Schott let the committee know that the school's website is going to be updated in the coming months. That will include the Alumni Page.

- d) Don Kelly '52 requested a report from the Advancement Office charting alumni support of the Association and the School's Annual Fund. That report will be given at the January 12, 2008 Executive Committee meeting.
- e) By-law and Parliamentarian issues were tabled until the January 12, 2008 meeting.
- f) Billy Joe Stiles '49 updated the committee on the recent improvement to the Archives area. There will be new carpet and chairs to create a reception room that will be ready by January Homecoming.
- g) Committee Reports
 - A motion was made by Jennifer Hudgins that from the January 12, 2008 meeting forward all committee reports shall be submitted in a written form to the Executive Committee. George Freemon seconded. The motion passed unanimously.
 - 1. The Nominating Committee report was given orally by chairperson Jennifer Berry Hudgins '86. The Nominating Committee is meeting from 2:00 to 4:00 p.m. on Nov. 3, 2008 at the Alumni Heritage Center. The committee has been formed according to By-law Article VI section 2. Since the July Executive Committee Meeting, Mark McDonough '81 has been added to the committee. The final report on nominations will be presented January 12, 2008.
 - 2. The Finance Committee report was given orally by Chairperson Beverly Lougher '58. In addition to the two-signature checks, a recommendation was brought before the committee that the bank statements be sent directly to the Association Treasurer. The motion was carried unanimously.
 - 3. In place of a report from the Outreach Committee, a letter was read from its chairman, Mitch Walker.
 - 4. Keith Arnold, the chairman of the Strategic Planning Committee, gave an oral report. Keith met with Laura Schott and Margaret Carton, the Vice-President of the Board of Trustee a month ago to begin the work of his committee. Goals that have been set by the Strategic Planning Committee are more alumni support and how to give them back something for their participation, amending alumni and school relations, establishing an Alumni Association scholarship to a recent graduate, and introducing current students to the Alumni Association and the Alumni Heritage Center.
- h) Plans for January 12, 2008 Basketball Homecoming were discussed. Alisha Fricks made suggestions for ways to get young alumni and current students involved in the Homecoming festivities.
- i) Plans were made for June 2008 Homecoming.

Adjournment

George Freemon adjourned the meeting at **2:08 p.m.**

Minutes submitted by: Jennifer Berry Hudgins '86

Treasurers report for Alumni Association Committee Meeting November 3, 2007

Balance as of last meeting July 11, 2007	\$10,135.91
Deposit of brick sales	850.00
Current balance as of September 30, 2007 bank statement	\$10,985.91



Dale Denham Shaffield
Treasurer

10/31/2007