

# ***Rabun Gap-Nacoochee School Alumni Association Executive Committee***

## ***Meeting Minutes***

Saturday, January 12, 2008

### **I. Call to order**

**Jennifer Hudgins** called to order the regular meeting of the **Executive Committee** at **10:30 a.m.** on Jan.12, 2008 in the **Alumni Heritage Center**.

### **II. Roll call**

Jennifer Hudgins conducted a roll call. The following persons were present: Jennifer Berry Hudgins'86-Secretary, Don Kelly'52-Representative to the Board of Trustees, Keith Arnold'86, Beverly G. Lougher'58, Carol D. Dunbar'52, Dale D. Shaffield-Treasurer, Billy Joe Stiles'49-School Archivist, Emily Patrick'08-Senior Class President, Laura Schott-Director of Alumni and Parent Relations, Morris Robinson'62-Farm Family Representative.

### **III. Open issues**

#### a) Legacy Walkway

1. Carol Dunbar and Beverly Lougher with the help of Billy Joe Stiles made presentation on the final design and financing of the Legacy Walkway. Executive Committee voted unanimously to approve the proposal. The Committee thanked Carol and Beverly for their hard work on this project.
2. The Committee voted to dedicate the Legacy Walkway to Lib Anderson and Billy Joe Stiles. Jennifer Hudgins made the motion and Dale Shaffield seconded. The motion carried.
3. Research to be made into possible credit card payment for bricks. Report at March 29<sup>th</sup> meeting.

#### b) Report was given from Advancement Office charting alumni support of the Annual Fund.

#### c) By-Laws and Parliamentary

Don Kelly'52 consulted Steve Gilliam and Vernon Wright on By-Law amendments. The following amendments were recommended and voted upon.

1. In Article VI. Section 1. (c) Meetings, quarterly meetings will be changed to be held in conjunction with Summer Alumni Weekend, Winter Homecoming, the first Saturday in November, and the first Saturday in March. Motion was made by Don Kelly and seconded by Dale Shaffield. Motion was carried.
2. In Section 1 (d) Quorum, a quorum will be redefined as those elected by the Association at Large (President, Vice President, Treasurer, Secretary, and Alumni Trustee). Motion made by Don Kelly and seconded by Morris Robinson. Motion carried.
3. In Article XII, Section 1 Amounts to be deleted. Section 2 identification and title deleted, and insert "voluntary" between "All" and "dues." Motion made by Don Kelly and seconded by Jennifer Hudgins. Motion carried.
4. Throughout the By-Laws, outdated administrative titles to be replaced with current titles. For example, "Headmaster of School" replaced with "Head of School." Motion made by Jennifer Hudgins and seconded by Morris Robinson. Motion carried.

Parliamentarian nominees were considered and will be contacted. Report at March 29<sup>th</sup> meeting.

### **IV. New business**

#### a) Basketball Homecoming update

1. Laura Schott gave the committee an update on the festivities planned for the day.

#### b) Committee Reports

1. Homecoming Committee-no report
  2. Finance Committee-written report (see report)
  3. Outreach Committee-no report
  4. Strategic Planning Committee-oral report given (no written report submitted)
  5. Nominating Committee-written report(see report)
- c) Planning for June 2008 Homecoming
1. Program at Annual Meeting
  2. Lunch
  3. Dedication of Legacy Walkway

**V. Adjournment**

**Jennifer Hudgins'86** adjourned the meeting at **1:52 p.m.**

Minutes submitted by: Jennifer Berry Hudgins '86

Treasurers Report for Alumni Association Executive Committee Meeting  
January 12, 2008

Balance as of last meeting November 3, 2007	\$10,985.91
Deposit of brick sales October 29, 2007 (not reported in balance as of November 3, 2007)	300.00
Deposit of brick sales November 20, 2007	300.00
Deposit of brick sales December 21, 2007	400.00
Current balance as of December 31, 2007	\$11,985.91
Bank Statement	



Dale Denham Shaffield  
Treasurer

**The Finance Committee Report  
for the Alumni Association Executive Committee Meeting  
January 12, 2008**

Per an audit of the bank statements from the Rabun County Bank of the RGNS Alumni account, I certify that the balance in the Treasurer's Report is correct.

The motion made and passed at the last meeting to have the bank statements sent to the Treasurer instead of the school has been implemented. The Treasurer, Dale Denham Shaffield, has provided me with copies of the bank statements for this audit.

Beverly Guthrie Lougher  
Finance Committee

See attached spreadsheet which contains bank account activity per bank statements and a breakdown of the 12/31/07 balance of \$11,985.91.

**RABUN GAP NACOOCHEE SCHOOL ALUMNI BANK ACCOUNT  
RABUN COUNTY BANK, CLAYTON, GA**

MONTH	BEGINNING BALANCE	DEPOSITS	DEPOSITS LEGACY WALKWAY	CHECK NUMBER	CHECKS WRITTEN	ENDING BALANCE
2/28/2007	\$2,667.43	\$25.00				\$2,692.43
3/31/2007						
3/31/2007	\$2,692.43					\$2,692.43
4/30/2007						
4/30/2007	\$2,692.43	\$50.00	\$400.00	1013	\$56.67	\$3,031.76
5/31/2007				1014	\$54.00	
5/31/2007	\$3,031.76		\$1,850.00			\$4,881.76
6/30/2007						
6/30/2007						
7/31/2007	\$4,881.76	\$1,590.00	\$3,800.00	1015	\$150.00	\$10,185.91
		\$30.00	\$100.00	1016	\$65.85	
7/31/2007						
8/31/2007	\$10,185.91					#REF!
8/31/2007						
9/30/2007	\$10,185.91		\$800.00			\$10,985.91
9/30/2007	\$10,985.91		\$300.00			\$11,285.91
10/31/2007						
10/31/2007	\$11,285.91		\$300.00			\$11,585.91
11/30/2007						
11/30/2007						
11/30/2007	\$11,585.91		\$400.00			\$11,985.91
12/31/2007						

**GRAND TOTAL ACCOUNT ACTIVITY**

2/28/2007						
to	\$2,667.43	\$1,695.00	\$7,950.00		\$326.52	\$11,985.91
12/31/2007						

1/12/2008 CERTIFIED AS CORRECT BY BEVERLY G. LOUGHER

**BALANCE COMPOSED OF:**

\$4,035.91	ALUMNI DUES/ETC.
\$7,950.00	LEGACY WALKWAY MONEY
\$11,985.91	

**Rabun Gap-Nacoochee School Alumni Association  
Nominating Committee Report  
January 12, 2008**

The Nominating Committee of the Rabun Gap Nacoochee School Alumni Association wishes to announce the nomination of Nannette Carter Curran '55 and Keith Arnold '86 to the office of President. For the office of Vice-President, we nominate Gerald Massey '64 and Mitch Walker '78. Jennifer Hudgins '86 and Jean Kelly Linstead '70 are nominated for Secretary. Dale Denham Shaffield '59 and Cathy Blalock '72 are nominated for Treasurer. The members of the committee would like to thank these individuals for their willingness to serve.

Respectfully,  
Jennifer Hudgins '86, Chairperson  
Don Kelly '52  
George Freemon '71  
Mark McDonough '81  
Susan Odom '57  
Page Spivey, Dir. of Advancement  
John Marshall, Head of School

Annual Giving  
Alumni Trends

Annual Giving Totals						
Year	2002/2003	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008*
Annual Giving	\$384,995	\$290,038	\$282,186	\$499,873	\$615,203	\$490,125
Number of Donors	159	497	433	593	498	431

Alumni				
year	total giving	number of donors	participation percentage	average gift
2002/2003	\$22,811	106	4.80%	\$215
2003/2004	\$32,089	89	4.00%	\$361
2004/2005	\$23,094	70	3.10%	\$330
2005/2006	\$43,244	146	6.50%	\$296
2006/2007	\$40,085	86	3.80%	\$466
2007/2008*	\$29,549	99	4.50%	\$298